



We currently have a vacancy for the following position:

Process Operative (Intake – Day Shift)

POI/10/21

Scope of the Job:

Responsible for unloading products from transport, checking packaging/quality, weighing in stock, transferring stock, rotating stock, and servicing production room.

Job Role:

- Unload products from refrigerated transport
- Check product weights, quantity, etc. and reject any non-conformances
- Weigh in stock and put pallet number on to pallet or case
- Place stock in Intake cold store
- Rotate stock in date order and use as required by production
- Check yields and stocks on completion of shift, amend if necessary and report any changes to Production Manager
- Stack product correctly in chills
- Carry out all required quality checks
- Select correct stock for assembling orders and transfer stock to despatch bay
- Scan all crates on every pallet prior to despatch
- Check that correct number of crates on each pallet have been scanned and correct destination recorded
- Process relevant documentation for each consignment

Requirements:

- Experience working in Intake and/or Despatch, preferably in a manufacturing environment
- Experience using a scanner
- Ability and willingness to work in a cold environment undertaking manual labour tasks
- Flexibility to work additional/alternate hours depending on the needs of the business
- Good communication skills and understanding of English language

Application forms are available from Linden Foods HR Department or by downloading from www.lindenfoods.com/careers Tel: 028 87728233

Closing date for receipt of applications is Thursday 28th October 2021

***Linden Foods are an Equal Opportunities Employer
We reserve the right to enhance criteria at shortlisting stage***